

University of Toronto Student TCard Terms and Conditions

A TCard is issued to qualifying students at the University of Toronto. It is to be kept for the duration of their studies and is to be used only by the person to whom it is issued.

The TCard and the TCard photo are the property of the University of Toronto. You must present your TCard upon request by the University or its service providers.

You may not use your TCard for any illegal, improper or unlawful purpose. You are responsible for the safekeeping of your TCard and must not lend or permit others to use your TCard for any purpose. You must report the loss or theft of your TCard immediately to the TCard Office, the Library, and your meal plan provider. Altering, falsifying, misuse, lending or selling a TCard is prohibited and may be subject to sanctions, pursuant to the University's regulations, policies and procedures (including for example, the Code of Student Conduct, the Code of Behaviour on Academic Matters), and may also be subject to civil or criminal proceedings.

Notice of Collection of Your Personal Information

Personal information that you provide to the University is collected pursuant to section 2(14) of the University of Toronto Act, 1971. Information is collected for the purpose of administering registration, academic programs, safety, financial assistance and awards, and graduation. At all times your personal information will be protected in accordance with the Freedom of Information and Protection of Privacy Act.

If you have questions, please refer to www.utoronto.ca/privacy or contact:

Manager, TCard Administration
Robarts Library, Rm 2054A
130 St. George Street
Toronto, Ontario M5S 1A5
416-946-8047 tcard.office@utoronto.ca

Retention of Photo Records

TCard digital photo records are kept on secure University servers. The stored digital photo will be removed from the University servers two years after graduation or following one year of no registration activity. Students who re-enroll after the photo has been removed will be required to have their photo retaken.

Replacement Cards

A fee will be charged for all lost cards. New digital photos will be captured at the discretion of the TCard Office staff. A student cannot be issued or hold more than one TCard. Valid photo identification and citizenship documentation is required to obtain a replacement card.